



**VICTORIAN HIGHLAND
PIPE BAND
ASSOCIATION
FUNDING PROGRAM**

*Supporting the education and advancement
of Pipers, Drummers and Drum Majors
in continuing the celebration
our great traditions*

ABOUT THE VICTORIAN HIGHLAND PIPE BAND ASSOCIATION

Moves to form the Victorian Highland Pipe Band Association commenced with a meeting of bands at the Maryborough Highland Gathering on New Year's Day 1924 when Drum Major Lew Zilles of Ballarat raised the need for a pipe band association. Until that time, pipe bands and contests had been governed by the Victorian Scottish Union. From those initial discussions, a formal meeting was held in Geelong four months later where the first pipe band association in the world was formed – seven years before Scotland. The VHPBA became integral to the advancement of the Australian pipe band movement and was at the forefront of bringing state associations together to form the Australian Federation of Pipe Band Associations in 1960, hosting the first Australian Pipe Band Championships at the 100th Maryborough Highland Gathering in 1961. Following the agreement of all Australian states including the VHPBA in 1999 to become a truly national body under the now title of Pipe Bands Australia, the VHPBA was retained as a separate entity to preserve and promote the heritage of the first pipe band association in the world, managing assets for the benefit of bands in Victoria.

ABOUT THE GRANT PROGRAM

Victorian Highland Pipe Band Association is currently investigating changes to its Rules that will see the name of the world's first pipe band association retained within the structure of a continuing to manage assets and investments to financially support projects that stimulate and inspire pipers, drummers and drum majors, bands and affiliated kindred organisations in contemporary engagement and growth.

As part of that journey to determining a new structure, the Victorian Highland Pipe Band Association has introduced the Funding Program with an initial annual allocation of \$10,000 to be available in two funding rounds each of \$5000. The funding rounds are additional to annual allocations already provided for the support of solo piping through the Victorian Pipers' Association, solo drumming through Pipe Bands Victoria (the state branch of Pipe Bands Australia) and assistance to Pipe Bands Victoria for support of events at which pipe band competitions are conducted. In total, the annual financial contribution in 2020 will be \$17,000.

Grants under the Funding Program will be available only by application addressing the program guidelines and able to demonstrate a benefit to the pipe band movement in Victoria.

The maximum grant amount for a single application shall not exceed \$5000.

KEY DATES

	Applications close	Grants awarded
Round One	2 March 2020	5 April 2020
<i>For projects to be conducted between 6 April 2020 and 30 June 2020</i>		
Round Two	30 April 2020	31 May 2020
<i>For projects to be conducted between 1 July 2020 and 31 October 2020</i>		

FUNDING PROGRAM GUIDELINES

The VHPBA Funding Program aims to assist in developing a strong and innovative pipe band scene in Victoria by:

- Supporting a broad range of education, training and engagement projects and programs by member bands and affiliated organisations.
- Supporting initiatives, programs and projects to increase the availability and accessibility of pipe bands to the public and to build audiences.
- Supporting educational and engagement projects and programs that reflect the place of pipe bands in the communities of Victoria.
- Assisting pipe bands and affiliated kindred organisations in building their sustainability and financial viability and engaging in partnerships or collaborations with government, business, organisations and communities.

Areas of Support

The VHPBA Funding Program will support a range of projects and programs for example:

- Education through approved and accredited workshops, seminars, camps for groups of pipers, drummers and drum majors; preparation and publication of educational resources whether in printed form or accessed online or through cloud-based and other technology platforms.
- Training in specific areas of approved and accredited programs for performance and presentation; music writing; adjudication; recruitment and retention of players; band governance and administration; marketing.
- Projects to develop engagement between bands and levels of government, business, community and affiliated kindred organisations to benefit recruitment, financial and support networks and awareness.
- Performance initiatives that are inclusive and innovative, demonstrating connection with community and development of membership base and skill.

Applications can be for a single stand-alone project, a series or an annual activity or program although approval of an application in one funding round does not guarantee funding in any future rounds.

Eligibility

The Victorian Highland Pipe Band Association Funding Program accepts applications from member bands and affiliated kindred organisations. The focus must be the benefit for Victorian bands and their members.

Please note:

- The VHPBA will only accept one application per applicant (including under auspice or in partnership) in each funding round.
- Applications may be from bands, groups of bands or affiliated and kindred organisations.
- An application from a member band or affiliated and kindred organisations may be for projects, programs and activities in partnership with another community-based organisation or local government authority or agency, government department or agency.

The VHPBA Funding Program does not:

- Accept or consider applications from businesses or individuals.
- Accept or consider applications from bands or affiliated kindred organisations for activities or projects that are business based.
- Grant applications for the entire cost of a project/program.
- Grant applications for the cost of prizemoney at events and competitions
- Grant applications for capital expenditure or the payment of salary, wage or honoraria.
- Accept applications from bands or affiliated kindred organisations who have failed to acquit a previous grant.

KINDRED: Similar or related, ie, organisations having similar or related interest and activity to promote and advance the arts of the pipe band (piping, drumming, drum majoring) that would be of benefit to the members and bands of the VHPBA. Examples could include Pipe Bands Victoria, Victorian Pipers' Association, a collective or group of member bands for a specific activity or engagement.

Assessment Criteria

Each application will be assessed and rated against the Victorian Highland Pipe Band Association Funding Program Aims and the following Assessment Criteria:

1. MERIT	2. PLAYER/BAND DEVELOPMENT
<p>In assessing the ‘Merit’ criterion the panel may consider:</p> <ul style="list-style-type: none"> • The rationale, process and context of the project. • If the project demonstrates an appropriate level of Merit for the proposed project/program. • Project structure and delivery 	<p>In assessing the ‘Player/Band Development’ criterion the panel may consider:</p> <ul style="list-style-type: none"> • If the proposed activity is timely and relevant to player and band skill development, education and training • The reach of the project/program, eg geographic, groups of bands • If the project/program contributes to and enhances the quality of knowledge, skill and performance.
3. ENGAGEMENT	4. VIABILITY
<p>In assessing the ‘Audience and/or Community Engagement’ criterion the panel may consider:</p> <ul style="list-style-type: none"> • If an appropriate audience/community for the project/program has been identified • If the proposal includes strategies for building on existing membership and audiences, developing new markets and/or engaging a community. • If the marketing/distribution campaign is co-ordinated and appropriate • If the application demonstrates opportunities for audience development and/or community engagement and participation. 	<p>In assessing the ‘Viability’ criterion the panel may consider:</p> <ul style="list-style-type: none"> • If the budget is viable and realistic and demonstrates an appropriate level of cash and/or in-kind contributions from sources other than the Victorian Highland Pipe Band Association Funding Program • The inclusion of relevant and appropriate support materials. • The inclusion of a viable timeline • If the application demonstrates the level of planning and individual/organisational capacity required to deliver the proposed activity.

Addressing the Assessment Criteria

To address the program assessment criteria, you are required to:

- Provide a description of the project or program
- Provide a Budget
- Provide Application Support Documents
- Provide Artistic Support Material

Decisions on applications

The decision of the Victorian Highland Pipe Band Association executive on all funding applications received under the Funding Program will be final.

Responsibilities

If your application is successful, please be aware that as a recipient of VHPBA funding, you will be required to:

- Notify VHPBA of any proposed changes to your funded project. This may include changes to personnel, dates, venues etc and expenditure of approved funding.
- Publicly acknowledge the support of the VHPBA using specific logos and text; and
- Acquit your grant by submitting a written report on the outcomes of your funded project within 30 days of the project completion.



VICTORIAN HIGHLAND PIPE BAND ASSOCIATION FUNDING PROGRAM APPLICATION FORM

NAME OF ORGANISATION	NAME Incorporation number
CONTACT PERSON	
POSITION	
ADDRESS	
PHONE	
EMAIL	
BANK ACCOUNT DETAILS (For use if successful)	Account name Bank and branch BSB and Account No
NAME OF PROJECT	
DATE/S OF PROJECT	
LOCATION OF PROJECT	
TOTAL COST OF PROJECT	
AMOUNT REQUESTED FROM	
EXPECTED NUMBER OF PARTICIPANTS IN PROJECT	

PLEASE EXPLAIN YOUR PROJECT

PLEASE EXPLAIN HOW THIS PROJECT ALIGNS WITH THE PROGRAM AIMS

WHAT BENEFITS WILL THE PROGRAM DELIVER FOR BANDS/REGION?

**KEY PERSONNEL AND
THEIR EXPERIENCE IN
DELIVERING
PROGRAMS**

**EXPLAIN IS THE NEED
FOR THIS PROGRAM**

**DETAIL ANY
PARTNERSHIPS WITH
LOCAL GOVERNMENT,
COMMUNITY, KINDRED
ORGANISATIONS**

PLEASE ATTACH	<ul style="list-style-type: none"> • Communications and marketing plan (1 page) • Budget • Letters of support or other supporting documentation
SUBMISSION	Only submissions received by the closing date for each funding round will be considered and applicants advised

Agreement	<p>I Hereby submit this application to the Victorian Highland Pipe Band Association Funding Program and declare that I have the authority of the [organisation] to make such application.</p> <p>I undertake on behalf of [organisation] that should this application be approved, any monies received shall be used in accordance with criteria and conditions of the program and as outlined in this application and an acquittal shall be provided within 30 days of the program's completion.</p>
	Name:
	Position
	Date
	Signature

Applications to: vhpba@pipebandsvic.com